



MEMO

Community Development Department Planning Division

DATE: September 23, 2013

TO: LISA ANDRESEN, REAL PROPERTY SERVICES

FROM: ERIN GETTIS, HISTORIC PRESERVATION OFFICER/PRINCIPAL PLANNER

CC:

RE: PLANNING CASE P13-0478 – HISTORIC DESIGNATION, FORMER MARCY
BRANCH LIBRARY, 3711 CENTRAL AVENUE

A handwritten signature in blue ink, appearing to be "E. Gettis", written over the "FROM:" line.

At its meeting of September 18, 2013, the Cultural Heritage Board approved Planning Case P13-0478 a proposed historic designation request for the former March Branch Library, located at 3711 Central Avenue.

There is now a ten day appeal period from the date of the Cultural Heritage Board's decision. Appeals must be received in writing along with the required fee by 5:00 p.m. on September 30, 2013 in the Planning Division. If appealed, you will be notified in writing when the case has been scheduled for review on the Land Use Committee's agenda.

In accordance with established procedure, this matter will now be forwarded to the City Council for public hearing. Approval of this action shall not be final until City Council has reviewed and approved it.