



Minutes – Cultural Heritage Board

December 14, 2011, 3:30 pm,
MAYOR'S CEREMONIAL ROOM, CITY HALL
3900 MAIN STREET

**MINUTES APPROVED AS
PRESENTED AT THE
JANUARY 18, 2012 MEETING**

COMMISSIONERS PRESENT: Altamirano, Field, Garafalo, Gilleece*, Leach, Murrieta*,
Preston-Chavez, Treen

COMMISSIONERS ABSENT: Megna,

STAFF PRESENT: Gettis, Principal Planner, Historic Preservation Officer
Delcamp, Historic Preservation Planner
Smith, Supervising Deputy City Attorney
Lopez, Associate Planner
Norton, Associate Planner
Andrade, Stenographer

THE FOLLOWING BUSINESS WAS CONDUCTED:

Chair Pro Tem Field called the meeting to order at 3:30 p.m.

*late

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A. COMMENTS FROM THE AUDIENCE:

There was no one in the audience requesting to speak.

B. CONSENT CALENDAR:

There were no consent items scheduled.

C. DISCUSSION CALENDAR:

1. **PLANNING CASE P11-0740:** Proposal by Darryl Hurt of D Dogs Enterprises, LLC for a Certificate of Appropriateness to make modifications to the facade of a commercial building located at 3557 University Avenue. Proposed modifications include addition of a decorative wrought iron fence, awnings, brick veneer, replacement of ground floor windows and a new entry door on the ground floor level. The two- story commercial building located at 3557 University Avenue on the northerly side of University Avenue between Orange and Lemon Streets is designated Structure of Merit #269 and is a contributing structure to the Mission Inn Historic District.

Brian Norton, Assistant Planner, presented the staff report. He called attention to the letter from the Riverside Historical Society that was distributed to the Board prior to the meeting.

Board Member Field inquired if Public Works Department has agreed to the patio and sidewalk fencing.

Mr. Norton replied that Public Works has not signed off on this yet, a permit has not been requested.

Board Member Murrieta arrived at this time.

Charles Brown, architect, 4049 Almond Street, stated that the applicant was in agreement with the conditions. He appreciated staff's assistance on this proposal.

Board Member Leach asked if the color scheme was as depicted in the staff report.

Mr. Brown apologized because the colors did not transfer very well.

Mr. Norton distributed the color sample board for the Board's review.

Board Member Treen asked if the double doors were being removed.

Mr. Brown explained that there were two sets of double doors. They will be removing the double doors closest to the street and leaving the ones that are recessed.

Chair Pro Tem asked if there was anyone in the audience requesting to speak to this proposal, no one came forward.

MOTION MADE by Board Member Leach, **SECONDED** by Board member Field, **TO APPROVE** Planning Case P11-0740 subject to staff's findings and recommended conditions.

MOTION CARRIED Unanimously

AYES: Altamirano, Field, Garafalo, Leach, Murrieta, Preston-Chavez, Treen
NOES: None
DISQUALIFIED: None
ABSTAINED: None
ABSENT: Gilleece, Megna

D. PUBLIC HEARINGS:

2. **PLANNING CASE P11-0212:** Proposal by Allen Asada of Residential Design Drafting, on behalf of William Kennedy, for a Certificate of Appropriateness to demolish an existing fire-damaged approximately 4,000 square-foot two-story residential structure, designated Structure of Merit #157, and to construct a new approximately 2,274 square-foot two-story office building, at 2378 University Avenue, and consider repealing its Structure of Merit designation. The property is located on the southerly side of University Avenue between Sedgwick Avenue and Eucalyptus Avenue, in the CR-SP – Commercial Retail and Specific Plan (University Avenue) Specific Plan Overlay Zone, in Ward 2.

Moises Lopez, Associate Planner, presented the staff report. He stated that the letter from the Riverside Historical Society for this case was also distributed to the Board prior to the meeting.

Chair Pro Tem Field called for the applicant to come forward.

William Kennedy stated he was available for any questions.

Board Member Leach stated that it was exciting that something will be moved forward. It was a shame that something like this happened but this is a great opportunity.

MOTION MADE by Board Member Leach, **SECONDED** by Board Member Preston-Chavez, **TO DETERMINE** that the proposed project will not have a significant effect on the environment, **TO RECOMMEND ADOPTION** of a Mitigated Negative Declaration, and **TO RECOMMEND APPROVAL** of Planning Case P11-0212 subject to staff's findings and recommended conditions.

MOTION CARRIED Unanimously.

AYES: Altamirano, Field, Garafalo, Leach, Murrieta, Preston-Chavez, Treen
NOES: None
DISQUALIFIED: None
ABSTAINED: None
ABSENT: Gilleece, Megna

E. MISCELLANEOUS ITEMS:

3. Brief report from the Historic Preservation Officer on recent City Council actions.
4. Items for future agendas.
5. Update on status of major development projects.

Ms. Gettis informed the Board that two cases from the last meeting have been appealed. The Mission Galleria case was appealed by Council Member Gardner and will be heard at the Land Use Committee tomorrow. The other case was the Mission Tobacco Lounge which was appealed by the applicant. Staff and the applicant were not able to reach an agreement regarding the façade. This case is also going to Land Use Committee tomorrow. Because of this appeal, staff has met with the Police Department to see if they had any concerns regarding the deep recess and they do not support the deep recess. Their comments have been added to the staff report going to Land Use Committee.

Ms. Gettis welcomed Teri Delcamp to the Cultural Heritage Board meetings. Ms. Delcamp has over 20 years of experience. Amazingly, she has been able to come in and start on projects right away. She is also someone the Board can call if they have any questions regarding any cases going to the Board.

Since the last Board meeting, everyone has probably noticed that Scott Barber has been named City Manager; Dan Chudy is still our interim Community Development Department Director. She stated that today was Ken Gutierrez' last Cultural Heritage Board meeting. Mr. Gutierrez will be missed terribly, he has been very supportive of the preservation program. He has been one to fight to keep the fees free, hopefully this is something we can continue doing, even though it is a challenge. The free fee for a Certificates of Appropriateness is a great incentive.

Ken Gutierrez stated he wanted to thank the Board for their service to the community. He thought the preservation program was much stronger today than it has been in the past. It will be in good hands with both Erin and Teri leading the program. He reiterated that the Board's service is invaluable.

At this time Board Member Gilleece arrived.

F. MINUTES:

6. The minutes of November 16, 2011 were approved as presented.

G. ADJOURNMENT:

The meeting was adjourned at 4:00 p.m. to the Wednesday, January 18, 2011 meeting at 3:30 p.m. in the Mayor's Ceremonial Room.