



# Cultural Heritage Board

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**TO: CULTURAL HERITAGE BOARD MEETING DATE: January 18, 2012**  
**FROM: HISTORIC PRESERVATION PLANNER ITEM NO: 3**  
**SUBJECT: Draft Certified Local Government Annual Report; October 1, 2010 - September 30, 2011**

**BACKGROUND:**

In order to maintain certification, Certified Local Governments (CLGs) are required to submit reports annually to the State Office of Historic Preservation (SHPO) that detail their historic preservation programs' accomplishments and actions. The annual reports cover the federal fiscal year, October 1 – September 30. At SHPO's request, this year staff is forwarding the draft Annual Report to the Cultural Heritage Board in advance of its transmittal to the state.

**ANALYSIS:**

The Annual Report contains various sections reporting on each city's preservation programs, including preparation of historic contexts and surveys; historic site and district designations; projects reviewed for Certificates of Appropriateness and Section 106 consultation; Commission or Board members and their areas of focus and attendance record; required training received by staff and Board members; public outreach, education and incentives; progress on previous as well as new goals for the upcoming year; and a summary about each city's overall preservation program. Part of this year's report also includes a separate component report to the National Park Service.

The Annual Report is in draft form but will be finalized for transmittal to SHPO by the January 31, 2012, deadline. Board members may want to pay particular attention to the information about training received during the reporting period (historic preservation or planning related) and alert staff of any additional participation that is not currently noted.

**RECOMMENDATIONS:**

That the Cultural Heritage Board receive and file the draft Certified Local Government Annual Report, providing any appropriate input as necessary.

Prepared by: Teri Delcamp, Historic Preservation Planner

# Certified Local Government Program -- 2010-2011 Annual Report

(Reporting period is from October 1, 2010 through September 30, 2011)

**INSTRUCTIONS:** This a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

The Email button at the end of the form will open Outlook with the form attached. Insert the address [lwoodward@parks.ca.gov](mailto:lwoodward@parks.ca.gov) . You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

**Name of CLG** *City of Riverside*

**Report Prepared by:** *Teri Delcamp, Historic Pres. Planner*      **Date of commission/board review:** *1/18/12*

## Minimum Requirements for Certification

### I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

#### A. Preservation Laws

1. What amendments or revisions, if any, are you considering to the certified ordinance? Please forward drafts or proposals. **REMINDER: Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status. No changes have been made to the certified local ordinance during the reporting period. The revised certified ordinance provided with last year's Annual Report went into effect on January 14, 2011. No additional changes are currently contemplated.**

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal code.  
<http://www.riversideca.gov/municode/title20.asp>

### **B. New Local Landmark Designations (Comprehensive list of properties/districts designated under local ordinance)**

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1. During the reporting period, did you have a local register program to create local landmarks/local districts (or a similar list of designations) created by local law?  Yes  No
2. If the answer is yes, then, during the reporting period, what properties/districts have been locally designated?

Property Name/Address	Date Designated	Number of Contributors in District	Date Recorded by County Recorder
None.	Type here.	Type here.	Type here.

**REMINDER:** Pursuant to California Government Code § 27288.2, "the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof."

3. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors.

Property Name/Address	Date Removed
None.	Type here.

## C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan?  No  Yes, in a separate historic preservation element.  Yes, it is included in another element.

Provide an electronic link to the historic preservation section(s) of the General Plan.

[http://www.riversideca.gov/planning/gp2025program/GP16\\_Historic\\_Preservation\\_Element.pdf](http://www.riversideca.gov/planning/gp2025program/GP16_Historic_Preservation_Element.pdf)

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2. Have you made any updates to your historic preservation plan or historic preservation element in your community's general plan?  Yes  No If you have, provide an electronic link. Type here.
3. When will your next General Plan update occur? [2025](#)

## D. Review Responsibilities

### 1. Who takes responsibility for design review or Certificates of Appropriateness?

- All projects subject to design review go the commission.
- Some projects are reviewed at the staff level without commission review. What is the threshold between staff-only review and full-commission review? *The design review responsibility is completed by either the Cultural Heritage Board or Cultural Heritage Board staff, depending on the project. The types of projects subject to administrative staff review only are outlined in the City's Historic Preservation Ordinance (Section 20.30.010). Generally, staff-reviewed projects are minor in nature and include in-kind replacement of materials, re-roofing, painting, walls and fences, small additions with limited or no public visibility, paving, landscaping, and signs. Cultural Heritage staff may be preservation interns or planners, but all are subject to final review by the Historic Preservation Officer. Staff may refer any of the above referenced types of projects to the Board if deemed necessary and does frequently when recommending denial or controversy is involved. All other projects are subject to review by the full Cultural Heritage Board. Staff decisions are appealable to the Board. Appeals of Board decisions are made to the Land Use Committee of the City Council.*

### 2. California Environmental Quality Act

- What is the role of the staff and commission in providing input to CEQA documents prepared for or by the local government? *Cultural Heritage Board staff has complete input into all planning projects that may potentially affect historic properties in accordance with CEQA review processes and the City's Cultural Resources Ordinance. Projects subject to CEQA review are handled in two ways. If potential impacts to cultural resources are one of a number of potential impacts, then the Initial Study and*

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*proposed mitigation are heard and commented on by the Cultural Heritage Board as part of the public hearing process. Under the City's Cultural Resources Ordinance, the Board has the authority to deny a project which may impact cultural resources. The Board's decision and comments on the IS are then forwarded to the Planning Commission. In cases where the only potential impact of a project is to a cultural resource, the CHB is the approving body. All decisions can be appealed to City Council.*

What is the role of the staff and commission in reviewing CEQA documents for projects that are proposed within the jurisdiction of the local government? [See above.](#)

## 4. Section 106 of the National Historic Preservation Act

- What is the role of the staff and commission in providing input to Section 106 documents prepared for or by; the local government? *Cultural Heritage Board staff has complete input into all planning projects that may potentially affect historic properties in accordance with Section 106 review processes and the City's Cultural Resources Ordinance. Section 106 reviews for HUD-funded projects are completed in-house in accordance with the City's Programmatic Agreement (PA), which has been in effect since July 2002. For all other Section 106 projects which are funded through the City, documents are prepared in house or by qualified consultants to forward to SHPO for concurrence.*
- What is the role of the staff and commission in reviewing Section 106 documents for projects that are proposed within the jurisdiction of the local government? [See above.](#)

## II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

### A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
Ralph Megna	History/Community Development	Mar. 1, 2004	Mar. 1, 2012	<a href="mailto:ralph@empiredevelopmentsolutions.com">ralph@empiredevelopmentsolutions.com</a>
Nancy L. Treen	Public	Dec. 3, 2008	Mar. 1, 2013	n/a

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Lorena Altamirano	Biology	May 2, 2011	Mar. 1, 2013	<a href="mailto:Lorenag398@yahoo.com">Lorenag398@yahoo.com</a>
John Field	Riverside County Board of Supervisors	Feb. 17, 2009	Mar. 1, 2013	<a href="mailto:jfield@rcbos.org">jfield@rcbos.org</a>
Charissa J. Leach	Engineering	Jun. 23, 2009	Mar. 1, 2013	<a href="mailto:cleach@adkan.com">cleach@adkan.com</a>
Robert C. Garáfolo	Social Services and Religious Studies	Mar. 1, 2010	Mar. 1, 2014	<a href="mailto:rogarafa@riversidedpss.org">rogarafa@riversidedpss.org</a>
Hector R. Murrieta	Education, Folk Art, History and Traditional Dance	Mar. 1, 2010	Mar. 1, 2014	<a href="mailto:hector.murrieta@sbcusd.com">hector.murrieta@sbcusd.com</a>
Genevieve Preston-Chavez	Art History/Curation/Archivist	Apr. 5, 2011	Mar. 1, 2015	<a href="mailto:Gbennybean@aol.com">Gbennybean@aol.com</a>
Michelle Gilleece	Law	Apr. 19, 2011	Mar. 1, 2015	<a href="mailto:mhgilleece@gmail.com">mhgilleece@gmail.com</a>
Nanci Larsen	Public	Sept. 14, 2004	Mar. 1, 2011	<a href="mailto:Larsenjck1@earthlink.net">Larsenjck1@earthlink.net</a>
Stephanie Standerfer	Urban Planning and CEQA	Mar. 1, 2003	Mar. 1, 2011	<a href="mailto:ssstanderfer@dudek.com">ssstanderfer@dudek.com</a>
Warren C. Trenchard	Education, History and Religious Studies	April 25, 2005	Mar. 1, 2011	<a href="mailto:wrenchcha@lasieira.edu">wrenchcha@lasieira.edu</a>

Attach resumes and Statement of Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, why have the professional qualifications not been met and how is professional expertise being provided? **See chart.**
2. If all positions are not currently filled, why is there a vacancy, and when will the position will be filled? **All positions are filled.**

## B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator?  Yes       No
2. If the position(s) is not currently filled, why is there a vacancy? **See chart**

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Attach resumes and Statement of Qualifications forms for all new staff.

Name/Title	Discipline	Dept. Affiliation	Email Address
Erin Gettis/Historic Preservation Officer/Staff to CHB	Historic Architecture/ Architectural History/ Architecture/ Historic Preservation	Community Development Planning Division 1/2006 to Present	<a href="mailto:egettis@riversideca.gov">egettis@riversideca.gov</a>
Krystal Marquez Historic Preservation Intern	Urban Planning/History	Community Development 10/2010 to Present	<a href="mailto:kmarquez@riversideca.gov">kmarquez@riversideca.gov</a>
Barbara Bouska* Associate Planner	Architectural History/Fine Arts/ Planning	Community Development Planning Division 5/1979 to Present	<a href="mailto:bbouska@riversideca.gov">bbouska@riversideca.gov</a>
Vacant Historic Preservation Planner	Vacant due to budgetary reasons	8/20/2009 to 11/27/11	

## C. Attendance Record

Please complete attendance chart for each commissioner and staff member. Commissions are required to meet four times a year, at a minimum. **See attached charts.**

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Type here.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## D. Training Received

Indicate what training each commissioner and staff member has received. Remember it is a CLG requirement is that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description	Duration of Training	Training Provider	Date
Ralph Megna	• Training on Preservation Fundamentals/Citywide Context	2 hours	City of Riverside CLG Staff	January 2011
	• Japanese-American (Harada)	1 hour	City of Riverside CLG Staff	February 2011

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	District) Context Presentation	2 days 1 hour	and Museum Curator CPF Guest Lecturers City of Riverside Staff	May 2011 September 2011
Nancy L. Treen	<ul style="list-style-type: none"> <li>• Training on Preservation Fundamentals/Citywide Context</li> <li>• Japanese-American (Harada District) Context Presentation</li> </ul>	2 hours 1 hour	City of Riverside CLG Staff City of Riverside CLG Staff and Museum Curator	January 2011 February 2011
Lorena Altamirano	<ul style="list-style-type: none"> <li>• Brown Act Training</li> </ul>	1 hour	City of Riverside Staff	September 2011
John Field	<ul style="list-style-type: none"> <li>• Training on Preservation Fundamentals/Citywide Context</li> <li>• Japanese-American (Harada District) Context Presentation</li> <li>• Brown Act Training</li> </ul>	2 hours 1 hour 1 hour	City of Riverside CLG Staff City of Riverside CLG Staff and Museum Curator City of Riverside Staff	January 2011 February 2011 September 2011
Charissa J. Leach	<ul style="list-style-type: none"> <li>• Training on Preservation Fundamentals/Citywide Context</li> <li>• Japanese-American (Harada District) Context Presentation</li> <li>• CPF Workshop on Contexts</li> </ul>	2 hours 1 hour 1 day	City of Riverside CLG Staff City of Riverside CLG Staff and Museum Curator CPF Guest Lecturers	January 2011 February 2011 June 2011
Robert C. Garáfalo	<ul style="list-style-type: none"> <li>• Japanese-American (Harada District) Context Presentation</li> </ul>	1 hour	City of Riverside CLG Staff and Museum Curator	February 2011
Hector R. Murrieta	Type here.	Type here.	Type here.	Type here.
Genevieve Preston-Chavez	Brown Act Training	1 hour	City of Riverside Staff	September 2011
Michelle Gilleece	Brown Act Training	1 hour	City of Riverside Staff	September 2011
Nanci Larsen	<ul style="list-style-type: none"> <li>• Training on Preservation Fundamentals</li> <li>• Japanese-American (Harada District) Context Presentation</li> </ul>	2 hours 1 hour	City of Riverside CLG Staff City of Riverside CLG Staff and Museum Curator	January 2011 February 2011
Stephanie Standerfer	<ul style="list-style-type: none"> <li>• Training on Preservation Fundamentals</li> </ul>	2 hours	City of Riverside CLG Staff	January 2011



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	<ul style="list-style-type: none"> <li>Japanese-American (Harada District) Context Presentation</li> </ul>	1 hour	City of Riverside CLG Staff and Museum Curator	February 2011
Warren C. Trenchard	<ul style="list-style-type: none"> <li>Training on Preservation Fundamentals</li> <li>Japanese-American (Harada District) Context Presentation</li> </ul>	2 hours 1 hour	City of Riverside CLG Staff City of Riverside CLG Staff and Museum Curator	January 2011 February 2011
Erin Gettis	<ul style="list-style-type: none"> <li>National Trust Annual Conference</li> <li>DOCOMOMO US Board Meeting</li> <li>CPF Annual Conference</li> <li>CPF Workshop on Contexts</li> <li>Amer. Planning Assoc. Conf.</li> </ul>	3 days 1 day 2 days 1 day 1 day	NTHP Guest Lecturers DOCOMOMO Guest Lecturers CPF Guest Lecturers CPF Guest Lecturers APA Guest Lecturers	October 2010 April 2011 May 2011 June 2011 September 2011

### III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

**A. Historical Contexts:** initiated, researched, or developed in the reporting year

**NOTE:** California CLG procedures require CLGs to submit survey results including historic contexts to OHP. If you have not done so, submit a copy (PDF or link if available online) with this report.

Context Name	Description	How it is Being Used	Date Submitted to OHP
<b>Auto Context Survey</b>	As a mitigation measure for a demolished building listed in the last reporting period, a survey and preparation of an Auto Context Study is being prepared for the original mile square area in Downtown Riverside funded by the Development Department of the City. This survey is part of an ongoing effort to better identify significant buildings downtown related to Riverside's auto context. Due to other projects taking	Since the context is not yet final, it is not incorporated in the Planning process. However, due to the research on the topic the consultant has been available to field questions and inquiries regarding significance of potential properties in Downtown that may be related to the Auto Context.	November 2010.

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Context Name	Description	How it is Being Used	Date Submitted to OHP
<p><b>Marketplace Specific Plan Survey Context</b></p>	<p>priority for the consultant, no substantial additional work has been completed since the prior submittal of the document to OHP.</p> <p>City staff are working through a federal stimulus grant to provide a Marketplace Specific Plan update, which includes many historic structures that have previously been evaluated through a variety of other surveys now over 5 years old. Staff will be providing, in-house, an update to these resources as well as surveying any resources previously not surveyed. Additionally staff will be synthesizing several context statements previously written on the area as well as working with a consultant on the context portion.</p>	<p>The first draft submitted to OHP is attached, so the context has not yet been incorporated in the Planning process. However, the information is available to CHB staff for questions and inquiries regarding significance of potential properties within the project area.</p>	<p>First draft attached.</p>
<p><b>University Avenue Specific Plan Survey Context</b></p>	<p>City staff are working through a federal stimulus grant to provide a University Avenue Specific Plan update, which includes many structures that have previously been evaluated through a variety of other surveys now over 5 years old. Staff will be providing, in-house, an update to these resources as well as surveying any resources previously not surveyed. Additionally staff will be preparing a context statement working with a consultant on the context portion.</p>	<p>This project was only recently initiated.</p>	<p>No submittals to date.</p>

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## B. New Surveys or Survey Updates (excluding those funded by OHP)

**NOTE:** The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

California CLG procedures require CLGs to submit survey results including historic contexts, to OHP. If you have not done so, submit a copy (electronic format preferred) with this report.

Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to OHP
<a href="#">Marketplace Specific Plan Area</a>	Yes	Reconnaissance and Intensive Level	Approx. 200 acres	Approx. 160	Draft completed December 2011	First draft attached.
<a href="#">Brockton Arcade Historic Survey</a>	Yes	Intensive Level	Approx. 30 acres	Approx. 50	In progress	No drafts submitted to date – still in process.
<a href="#">University Avenue Survey</a>	Yes	Reconnaissance and Intensive Level	Approx. 179 acres	Approx. 155	In progress	Recently initiated. No drafts available yet.

How are you using the survey data? **See response regarding Marketplace Specific Plan in table above under Contexts. The Brockton Arcade Historic Survey information gathered to date has guided an effort to create a set of Mid-Century Modern Commercial Design Guidelines, which are still in process. As with the other contexts and surveys, research information obtained for the University Avenue Survey is available to CHB staff for questions and inquiries regarding significance of potential properties within the project area.**

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## C. Corrections or changes to Inventory

Property Name/Address	Additions/Deletions to Inventory	Status Code Change From - To	Reason	Date of Change
None during the reporting period.	Type here.	Type here.	Type here.	Type here.

## IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

### A. Public Education

What public outreach, training, or publications programs have you undertaken? Please provide copy of (or an electronic link) all publications or other products not previously provided to OHP.

Item or Event	Description	Date
<ul style="list-style-type: none"> <li>Cable Access Show: Riverside's Historic Destinations</li> <li>City of San Bernardino Staff</li> <li>Riverside City Council Meeting</li> <li>UCR Extension Program</li> <li>DOCOMOMO-US Annual Meeting</li> <li>Tour Guide and Cable Access Show</li> </ul>	<ul style="list-style-type: none"> <li>-Hosted by City HPO. Additional episodes completed for total of 5. Riverside Art Museum: <a href="http://riversideca.granicus.com/ASX.php?view_id=7&amp;clip_id=393&amp;r=2ec3b661b314073bb5fea7e565abe2a5&amp;xp=y&amp;intro=1&amp;sn=riversideca.granicus.com&amp;bitrate=&amp;SESS1=d12311960a40381e0cacce8cb4a09198&amp;sn=riversideca.granicus.c">http://riversideca.granicus.com/ASX.php?view_id=7&amp;clip_id=393&amp;r=2ec3b661b314073bb5fea7e565abe2a5&amp;xp=y&amp;intro=1&amp;sn=riversideca.granicus.com&amp;bitrate=&amp;SESS1=d12311960a40381e0cacce8cb4a09198&amp;sn=riversideca.granicus.c</a></li> <li>-Presentation by City HPO on Riverside's Survey Program.</li> <li>-Presentation on Mills Act Program and CLG Status.</li> <li>-Lecture by City HPO on Riverside's General Plan Preservation Element.</li> <li>-Presentation on Riverside's Modernism Context and Brockton Arcade Survey.</li> <li>-City of Riverside and UCR, <i>Reading the Sites: The Japanese American Community in Riverside</i> [brochure; video under <a href="http://www.riversideca.gov/video/communityprograms.asp">http://www.riversideca.gov/video/communityprograms.asp</a>, scroll half way down playlist].</li> </ul>	<ul style="list-style-type: none"> <li>-Fall 2010, Summer 2011</li> <li>-December 2010</li> <li>-January &amp; February 2011</li> <li>-March 2011</li> <li>-April 2011</li> <li>-Fall 2011</li> </ul>

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## V. National Park Service Baseline Questionnaire for **new CLGs (certified after September 30, 2010).**

**NOTE:** OHP will forward this information to the NPS on your behalf. Guidance for completing the Baseline Questionnaire is located at [www.nps.gov/hps/clg/forms.html](http://www.nps.gov/hps/clg/forms.html).

### **A. CLG Inventory Program**

1. What is the net cumulative number of historic properties in your CLG inventory as of September 30, 2010? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory from all programs, local, state, and Federal during the report year. Type here.

### **B. Local Register (i.e., Local Landmarks and Historic Districts) Program**

1. As of September 30, 2010, did your local government have a local register program to create local landmarks/local historic districts (or a similar list of designations created by local law)?  Yes  No
2. If the answer is yes, what is the net cumulative number (or your best estimate of the number) of historic properties (i.e., contributing properties) locally registered/designated as of September 30, 2010? Type here.

### **C. Local Tax Incentives Program**

1. As of September 30, 2010, did your local government have a local historic preservation tax incentives program (e.g. Mills Act)?  Yes  No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties whose owners have taken advantage of those incentives as of September 30, 2010? Type here.

### **D. Local “Bricks and Mortar” Grants/Loans Program**

1. As of September 30, 2010, did your local government have a locally-funded, historic preservation grants/loan program for rehabilitating/restoring historic properties? Type here.

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2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties assisted by these grants or loans as of September 30, 2010? Type here.

## E. Local Design Review/Regulatory Program

1. As of September 30, 2010, did your local government have a historic preservation regulatory law(s) (e.g., an ordinance requiring Commission/staff review of 1) local government undertakings and/or 2) changes to or impacts on properties with a historic district?  Yes  No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties that your local government has reviewed under that process as of September 30, 2010? Type here.

## F. Local Property Acquisition Program

1. As of September 30, 2010, did your local government by purchase, donation, condemnation, or other means help to acquire or acquire itself some degree of title (e.g., fee simple interest or an easement) in historic properties?  
 Yes  No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties with a property interest acquisition assisted or carried out by your local government as of September 30, 2010?  
Type here.

## VI. Additional Information for National Park Service Annual Products Report for CLGs (certified before September 30, 2010).

**NOTE:** OHP will forward this information to NPS on your behalf. **Please read** "Guidance for completing the Annual Products Report for CLGs" located at [www.nps.gov/hps/clg/forms.html](http://www.nps.gov/hps/clg/forms.html).

### A. CLG Inventory Program

During the reporting period, how many historic properties did your local government add to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory

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from all programs, local, state, and Federal, during the reporting year. These might include National Register, California Register, California Historic Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
	None during the reporting period.

## B. Local Register (i.e., Local Landmarks and Historic Districts) Program

None during this reporting period.

## C. Local Tax Incentives Program

1. During the reporting period did you have a Local Tax Incentives Program, such as the Mills Act?  Yes  No
2. If the answer is yes, how many properties have been assisted under the program(s)?

Name of Program	Number of Properties that have Benefited
Mills Act	8 executed and recorded in December 2010.

## D. Local “bricks and mortar” grants/loan program

1. During the reporting period, did you have a local government historic preservation grants/loan program for rehabilitating/restoring historic properties?  Yes  No
1. If the answer is yes, then how many properties have been assisted under the program(s)? Financial incentives for preservation are administered through the Riverside Housing Development Corporation (RHDC), a non-profit corporation sponsored by the Redevelopment Agency. They administer numerous low interest loans and federally funded CDBG grants to low to moderate-income families. These grants/loans are primarily for repairs and upgrades of single-family residences. RHDC also buys and rehabilitates historic residences (particularly in the City’s downtown area) for re-sale to moderate to low and moderate income families. Some owners of historic properties have benefited from the grant program because they fall into the low-moderate income bracket, even though preservation was not the focus of the grant award. The Development Department also offers assistance

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to owners of commercial/business properties on a case-by-case basis for facades. They reimburse owners of designated properties for façade improvements, mostly in the range of \$15 to \$20,000.

Name of Program	Number of Properties that have Benefited
RHDC Low and Moderate Income Program	Four reviewed per Programmatic Agreement.
Façade Improvements	Approximately five, reviewed under the Certificate of Appropriateness process.

## E. Design Review/Local Regulatory Program

1. During the reporting period, did your local government have a historic preservation regulatory law(s) (e.g., an ordinance requiring Commission/staff review of 1) local government undertakings and/or 2) changes to, or impacts on, properties with a historic district?  Yes  No
2. If the answer is yes, then, during the reporting period, how many historic properties did your local government review for compliance with your local government's Historic preservation regulatory law(s)? **During the reporting period, a total of 12 historic properties were reviewed by the Cultural Heritage Board for Certificates of Appropriateness. Approximately 25 historic properties were reviewed by CHB staff for Administrative Certificates of Appropriateness.**

## F. Local Property Acquisition Program

1. During the reporting period, did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means?  Yes  No
2. If the answer is yes, then how many properties have been assisted under the program(s)? **None; one pending.**

Name of Program	Number of Properties that have Benefited
Type here.	Type here.



# Certified Local Government Program -- 2010-2011 Annual Report

(Reporting period is from October 1, 2010 through September 30, 2011)

## VII. In addition to the minimum CLG requirements, OHP is interested in a Summary of Local Preservation Programs

- What is the current status of preservation in your community? **The City of Riverside maintains a strong commitment to historic preservation. Private property owners continue to take advantage of the Mills Act Program. Historic resource surveys and contexts continue each year using CLG grant funds, ARRA grant funds, in-house funds as well as, formerly, Redevelopment Agency Funds. At this point we believe Riverside has one of the best preservation programs in California.**
- What are the most critical preservation planning issues? **One of the most critical issues Riverside continues to face with regard to historic preservation is new development and redevelopment pressure in historic areas throughout the city. The loss of the Redevelopment Agency will have a two-fold effect. While Redevelopment Agency funded projects included EIRs that did or may in the future result in the demolition of historic properties, those funds have also been most critical for rehabilitation and restoration projects. The City recently completed the rehabilitation of the Metropolitan Museum, and has commenced the multi-million dollar seismic retrofit and rehabilitation of the Municipal Auditorium. Several downtown storefronts have received funding to implement façade improvements which have resulted in restoring historic elements or making non-historic or previously facades more compatible with the historic district. The Fox Plaza project adjacent to the restored Fox Theater has commenced construction of the Hotel including selective demolition and facades to be incorporated into the project as approved and upheld by the Court. An on-going project that may have resulted in the demolition of the Imperial Hardware building is now in question due to the loss of the Redevelopment Agency.**

Staff also continues to address new technology, energy efficiency and green technology in home improvements within the every-day world of design review. Challenges include installation of solar panels on historic roofs; continuing pressure from owners desiring to change out wood windows for vinyl, and also more requests for vinyl fencing; stucco over wood siding, etc., which all come with the industries' promises of lifetime guarantees and "no" maintenance. These material changes destroy historic finishes and character-defining features, alter the historic integrity of buildings and districts, and cause irreparable harm in cases where the change is not reversible.

# Certified Local Government Program -- 2010-2011 Annual Report

(Reporting period is from October 1, 2010 through September 30, 2011)

Another challenge that has come to the forefront after completion and City Council adoption of the Modernism Context is the lack of understanding and appreciation of Mid-Century Modern architecture as historic resources. Members of the public understandably are still in need of an education process to promote the importance of these recent past resources. Staff also faces challenges with other departments, organizations and agencies, many of which have authority over sites that include modern resources. Some cultural resources consultants even continue to dismiss buildings outright that are less than 50 years old without evaluating them in consideration of Mid-Century Modern architecture or the City's Modernism Context. CHB staff will continue to review, comment, advise, and educate individuals and organizations with regard to resources from the recent past and endeavor to promote their importance to the extent we can.

Lastly, although staffing levels have continued to diminish generally due to the ongoing economic climate, the next reporting period will reflect the hiring of an individual to fill the vacant Historic Preservation Senior Planner position. This means that many workload projects that have been on hold will be reactivated. The addition of this person to the outstanding team of staff that support the CHB, including several Associate Planners and the Preservation Intern, will allow the City of Riverside to operate more effectively as a CLG.

- What is the single accomplishment of your local government this year that has done the most to further preservation in your community? Aside from the City of Riverside Historic Preservation Program winning the American Planning Association – Inland Empire Section “Best Practices Award” for 2011, the single broader-based preservation accomplishment was the Japanese American context project. The Japanese American context was a ground-breaking project in many ways. It allowed for a broad cross-section of individuals and organizations to work together to reveal layers of history that were previously under-represented and/or archived away in repositories or people’s minds. The City of Riverside Planning and Museum Departments worked in partnership with the University of California Riverside to engage students, volunteers and the Japanese American community to conduct research, surveys and oral history interviews to reveal the context and built resources that represent that context. While the context is immeasurably important, what emerged through the process was a realization that the story relates to a much broader Civil Rights and Peace social history context. It is hoped that staff will be able to initiate work involving this broader context in the future, which will transcend ethnic and demographic boundaries and involve a broad cross-section of the community and its history.

# Certified Local Government Program -- 2010-2011 Annual Report

(Reporting period is from October 1, 2010 through September 30, 2011)

- What recognition are you providing for successful preservation projects or programs? **See the Public Education section above and Goals section below.**

How did you meet or not meet the goals identified in your annual report for last year?

## **Outreach Goals:**

- City preservation staff has established a neighborhood newsletter in cooperation with the Marketing division that was sent to over 2600 residents citywide in December of 2008. The newsletters will include information and list benefits of being listed as a Cultural Resource as well as feature a preservation success story. The goal for 2010-2011 is to continue this bi-annual publication. **Update: Due to the budget situation for staff and for the City we have not produced a newsletter. Staff anticipates preparation of another newsletter in 2012.**
- City preservation staff are planning a massive scanning project of the section's address files onto laserfiche. This project has been on hold for all of 2009 and 2010, but looks to improve in 2011. **Update: The Planning Division has continued making progress with its massive scanning project for its Planning project files including some of the address files. The project involves a City staff coordinator and 10 volunteers. This project will continue in the next reporting period.**

## **Historic Preservation Planning Goals:**

- City Preservation staff will be proposing survey of a neighborhood identified by the CLG Modernism context statement under the CLG grant cycle for 2011-2012. **Update: The City was successful in obtaining a CLG grant for the Cliffside Historic District Context Statement and Intensive Survey for 2011-2012. Preservation staff will be working with selected consultant Galvin Preservation Associates to complete the project.**
- City Preservation staff will be sending out an RFP for partial survey of the Redwood Drive HD once the Mile Square NW process is complete. **Update: Due to the budget situation for staff and for the City, the initiation of the Mile Square NW District designation has been delayed. Staff anticipates the designation to be initiated in 2012.**
- City preservation staff will continue to monitor changes and modifications proposed for the Historic District Design Guidelines to reflect Cultural Heritage Board input and changes from Title 20, with a goal of commencing in 2011. **Update: Due to the budget situation for staff and for the City, it is hoped this project will be initiated in 2012.**

## Certified Local Government Program -- 2010-2011 Annual Report

(Reporting period is from October 1, 2010 through September 30, 2011)

- City staff are working through a federal stimulus grant to provide a Marketplace Specific Plan update, which includes many historic structures that have previously been evaluated through a variety of other surveys now over 5 years old. Staff will be providing, in-house, an update to these resources as well as surveying any resources previously not surveyed as well as working with a contracted consultant, UCR Professor Cathy Gudis on the context. Additionally staff will be synthesizing several context statements previously written on the area. **Update: See above section regarding contexts.**
- City staff are working through a federal stimulus grant to provide a University Avenue Specific Plan update, which includes many historic structures that have previously been evaluated through a variety of other surveys now over 5 years old. Staff will be providing, in-house, an update to these resources as well as surveying any resources previously not surveyed, as well as working with a contracted consultant, UCR Professor Cathy Gudis on the context. Additionally staff will be synthesizing several context statements previously written on the area. **Update: See above section regarding surveys.**

### **Cultural Heritage Board Staff goals:**

- CHB staff will work with the Board to continue to modify and refine the Awards Program recognizing outstanding individuals and projects in the area of Historic Preservation based on input from the first year's submissions. Staff will continue to work with the designated Board members to prepare a plan for delivering the awards at a public venue. **Update: Due to the budget situation for staff and for the City, it is hoped this project will continue in 2012.**
- CHB staff will work with the Board to continue the annual CHB practicum, allowing the public to participate in the Board's annual training requirement as occurred in 2008, 2009 and 2010. CHB staff will continue to work to find ways to accomplish this in a cost efficient manner, such as utilizing volunteer consultants and/or staff. **Update: Due to the budget situation for staff and for the City, we did workshops at scheduled CHB meetings instead. It is hoped that a workshop training through a partnership with another organization will occur in 2012.**

### **Inter-departmental and Inter-agency Relationships goals:**

- CHB staff are working with City GIS department to digitize the Sanborn maps and combine them with GIS data. Will report back on progress next year, which is dependent upon cooperation with the IT department goals and objectives. **Update: This project was implemented during the report period. The 1953 Sanborn map has been digitized and is a layer on the City's GIS map program. Other years are being scanned and added as available. This information is accessible to staff and the public at the Planning counter computers.**

# Certified Local Government Program -- 2010-2011 Annual Report

(Reporting period is from October 1, 2010 through September 30, 2011)

- *Historic preservation staff will continue to work with the IT department to make information on the City's database updated and relevant rather than static. No schedule planned at this time, but it remains on the IT department's project list. Update: The database was updated, and this will continue to be an on-going project.*
- What are your local historic preservation goals for 2011-2012?
  - **Work with Galvin Preservation Associates to complete the CLG Grant funded Cliffside Historic District Context Statement and Intensive Survey project.**
  - **Publish new Historic Riverside Press neighborhood newsletter in cooperation with the Marketing division including preservation information, benefits of being listed as a Cultural Resource and a preservation success story, and send to over 2600 residents citywide.**
  - **Complete and integrate the Marketplace Specific Plan context and survey into the Planning process.**
  - **Complete and integrate the University Avenue Specific Plan survey into the Planning process.**
  - **Initiate and hopefully complete the Mile Square NW Historic District designation.**
  - **Complete and integrate the Auto Context Survey into the Planning process.**
  - **Complete and integrate the Brockton Arcade Survey and Design Guidelines, and initiate the Brockton Arcade District designation.**
  - **Continue working with the Cultural Heritage Board to update the Historic District Design Guidelines.**
  - **Continue to implement the as-needed preservation consultant list created last reporting period for efficient and timely processing of contracts for cultural resources issues.**
  - **Work with the CHB to modify and refine the Awards Program and other outreach opportunities to allow for enhanced public awareness, education and participation.**
  - **Continue scanning section's address files onto laserfiche.**
  - **Continue to coordinate with other departments and agencies to foster and promote cultural resource preservation goals and outcomes.**
- So that we may better serve you in the future, are there specific areas and/or issues with which you could use technical assistance from OHP? **As we have indicated in the past, additional training on identification, preservation and peer review of archaeological sites and studies would be extremely helpful. Additionally, continued education for staff and the public regarding resources from the recent past and the value of Mid-Century Modern architecture is important.**

# Certified Local Government Program -- 2010-2011 Annual Report

(Reporting period is from October 1, 2010 through September 30, 2011)

- In what subject areas would you like to see training provided by the OHP? How you like would to see the training delivered (workshops, online, technical assistance bulletins, etc.)?

Training Needed or Desired	Desired Delivery Format
See above.	Combination of formats may work best depending on the desired participant audience.

- Would you be willing to host a training working workshop in cooperation with OHP?  Yes  No

## XII Attachments

- Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff
- Minutes from commission meetings
- Drafts of proposed changes to the ordinance
- Drafts of proposed changes to the General Plan
- Public outreach publications

**Email Form**

Email to [woodward@parks.ca.gov](mailto:woodward@parks.ca.gov)

# City of Riverside

## Boards and Commissions

Attendance Report October 1, 2010 - December 30, 2010

Board/Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours' advance notice shall not preclude the Commission from exercising its discretion to excuse said absence as outlined in Section 805 of the City Charter. The term of any member of the Board/Commission shall expire if he or she is absent unexcused from three consecutive regular meetings of the Board/Commission.--Effective 7-10-07

### CULTURAL HERITAGE BOARD

MEMBER	TOTAL # OF MEETINGS HELD	TOTAL # OF ABSENCES	TERM BEGAN	TERM EXPIRES
John Field	1	0	2/17/09	3/1/13
Robert Garafalo	1	0	3/1/10	3/1/14
Nanci Larsen	1	0	9/14/04	3/1/11
Charissa Leach	1	0	6/23/09	3/1/13
Ralph Megna	1	0	3/1/04	3/1/12
Hector Murrieta	1	1 Ab	3/1/04	3/1/14
Stephanie Standerfer	1	0	3/1/03	3/1/11
Nancy Treen	1	0	12/3/08	3/1/13
Warren Trenchard	1	0	4/25/05	3/1/13

Qualified Staff is present at all Commission meetings unless otherwise noted.

Notations:

- X = Present
- Aa = Vacation
- Ab = Business
- Ac = Illness
- U = Unexcused

\*\*Absent for all Project related cases requiring a vote

# City of Riverside

## Boards and Commissions

### Attendance Report January 1 2011 - March 31, 2011

Board/Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours' advance notice shall not preclude the Commission from exercising its discretion to excuse said absence as outlined in Section 805 of the City Charter. The term of any member of the Board/Commission shall expire if he or she is absent unexcused from three consecutive regular meetings of the Board/Commission.--**Effective 7-10-07**

#### **CULTURAL HERITAGE BOARD**

MEMBER	TOTAL # OF MEETINGS HELD	TOTAL # OF ABSENCES	TERM BEGAN	TERM EXPIRES
Nanci Larsen	2	0	9/14/04	3/1/11*
Stephanie Standerfer	2	0	3/1/03	3/1/11*
Ralph J. Megna	3	0	3/1/04	3/1/12*
Nancy Treen	3	0	12/3/08	3/1/13*
Warren C. Trenchard <i>Resigned 2-4-11</i>	1	0	4/25/05	3/1/13*
John D. Field	3	0	2/17/09	3/1/13
Charissa J. Leach	3	0	6/23/09	3/1/13
Robert C. Garafalo	3	1 U	3/1/10	3/1/14
Hector R. Murrieta	3	2 U	3/1/10	3/1/14

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# City of Riverside

## Boards and Commissions

*Attendance Report April 1, 2011 - June 30, 2011*

Board/Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours' advance notice shall not preclude the Commission from exercising its discretion to excuse said absence as outlined in Section 805 of the City Charter. The term of any member of the Board/Commission shall expire if he or she is absent unexcused from three consecutive regular meetings of the Board/Commission.--**Effective 7-10-07**

**CULTURAL HERITAGE BOARD**

MEMBER	TOTAL # OF MEETINGS HELD	TOTAL # OF ABSENCES	TERM BEGAN	TERM EXPIRES
Ralph J. Megna	3	0	3/1/04	3/1/12*
Nancy Treen	3	0	12/3/08	3/1/13*
Lorena G. Altamirano <i>Appointed 5/2/11</i>	2	0	5/2/11	3/1/13
John D. Field	3	0	2/17/09	3/1/13
Charissa J. Leach	3	0	6/23/09	3/1/13
Robert C. Garáfalo	3	1 Ac	3/1/10	3/1/14
Hector R. Murrieta	3	1 U	3/1/10	3/1/14
Genevieve M. Preston-Chavez <i>Appointed 4/5/11</i>	3	0	4/5/11	3/1/15
Michelle H. Gilleece <i>Appointed 4/19/11</i>	3	0	4/19/11	3/1/15

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# City of Riverside

## Boards and Commissions

### Attendance Report July 1, 2011 - September 30, 2011

Board/Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours' advance notice shall not preclude the Commission from exercising its discretion to excuse said absence as outlined in Section 805 of the City Charter. The term of any member of the Board/Commission shall expire if he or she is absent unexcused from three consecutive regular meetings of the Board/Commission.--**Effective 7-10-07**

#### **CULTURAL HERITAGE BOARD**

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John D. Field	3	0	2/17/09	3/1/13
Charissa J. Leach	3	1 Ab	6/23/09	3/1/13
Robert C. Garáfalo	3	1 U	3/1/10	3/1/14
Hector R. Murrieta	3	1 U	3/1/10	3/1/14
Genevieve M. Preston-Chavez <i>Appointed 4/5/11</i>	3	0	4/5/11	3/1/15
Michelle H. Gilleece <i>Appointed 4/19/11</i>	3	0	4/19/11	3/1/15

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